

# Annual Governance Statement 2020/21

## ANNEX 2 - SIGNIFICANT GOVERNANCE ISSUES

### Actions identified for 2021/22

	Action now planned for 2020/21	Timescale for Completion	Responsible Officer	Monitoring Body
1	<p>To develop an OCC/CDC Procurement Strategy and OCC/CDC Social Value Policy and seek formal approval from CEDR (i.e. the Council's senior management team – Chief Executive's Direct Reports) for both documents. Ensure all staff are fully briefed and trained on the content and their respective obligations.</p> <ul style="list-style-type: none"> <li>The new Provision Cycle Hub and Spoke functional model will fully define contract management accountability across the Councils. To help fulfil this accountability the council will enhance its contract management systems and processes and provide a training programme to support contract management skills improvement.</li> </ul> <p>The electronic Contract and Supplier Management System (eCMS) functionality has been enhanced and will continue to be reviewed as part of the Provision Cycle transformation programme.</p> <ul style="list-style-type: none"> <li>This will include an improvement plan with the expectation to develop and implement improvements that will provide management and controls across the full cycle of Commissioning, Procurement and Contract Management.</li> <li>This will enable a consistent, council-wide approach enabling 100% visibility of requirements throughout the</li> </ul>	<p>A new joint procurement strategy will be presented to CEDR by end July 2021.</p> <p>The new Social Value Policy, including Climate Change elements, will be presented to CEDR by July 2021. It will be implemented as appropriate across all tenders from July 2021.</p> <p>All contracts will be stored in the eCMS to demonstrate a complete Forward Plan in terms of current active contracts and renewal timescales. It will be a live document driving procurement engagement across all service areas.</p>	<p>Head of Procurement &amp; Contract Management</p> <p>Head of Procurement &amp; Contract Management</p>	<p>Corporate Governance Assurance Group</p>

	provision cycle, ensuring all contracts are effectively managed.			
2	<p>Review of post-COVID governance arrangements:</p> <ul style="list-style-type: none"> <li>The Corporate Governance Assurance Group will continue to monitor, support and engage with Corporate Lead areas; and governance will be reviewed in a more integrated way with ELT (i.e. the Extended Leadership Team of senior managers) and CEDR (the council's senior leadership team – Chief Executive's Direct Reports) to ensure issues are effectively identified and tracked. This integration will be reflected in the engagements and reports to the Audit &amp; Governance Committee.</li> <li>The Corporate Governance Assurance Group will continue to review the Council's governance, including its internal controls, policies and transparency arrangements.</li> </ul>	<p>Monthly review by Corporate Governance Assurance Group</p> <p>Paper to ELT and CEDR in Q.2 and each Quarter thereafter to update on progress</p> <p>Local Code of Corporate Governance reviewed by ELT in Q2 for consideration by Audit &amp; Governance Committee in September or November.</p> <p>Report to Audit &amp; Governance Committee at September, November, January and March meetings on emerging governance issues post-COVID.</p>	Corporate Governance Assurance Group	Corporate Governance Assurance Group
3.	<p>Constitution Review</p> <p>Undertake a cross-party review of the whole Constitution with the Audit &amp; Governance Committee making recommendations to Full Council for the adoption of a revised and inclusive Constitution. To include a review of the visibility/accountability of the underlying Officer Schemes of Delegation (Powers and Finance).</p>	<p>Audit &amp; Governance Committee in September to endorse the setting up of a cross-party working group (reporting to the Committee) to work with the</p>	Monitoring Officer	Audit & Governance Committee

		<p>Monitoring Officer to establish terms of reference for the review.</p> <p>Audit &amp; Governance Committee in November 2021 to endorse the terms of reference for a review and to instruct the Working Group accordingly).</p> <p>Cross party Working Group to work up proposals with the Monitoring Officer November – January (perhaps to include, for example, a consultation with councillors and other interested parties).</p> <p>Audit &amp; Governance Committee in March 2022 to review and frame proposals to Full Council</p> <p>Full Council (April 2022) to approve revised Constitution and start date for its coming into effect</p>		
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